

**United States Bankruptcy Court  
Northern District of Illinois, Eastern Division  
Vacancy Announcement**



**Position:** Term Law Clerk  
**Start Date:** September 2020  
**Location:** Chicago, Illinois  
**Salary Range:** JSP 11 to JSP 13 (\$70,987 - \$131,532) Depending On Experience  
**Posting Date:** July 6, 2020  
**Closing Date:** July 27, 2020

**Position Overview**

The United States Bankruptcy Court for the Northern District of Illinois is seeking applicants for a chambers term law clerk position to the Honorable LaShonda A. Hunt in Chicago, Illinois. Duties include extensive legal research, writing memos on a full range of issues arising in bankruptcy and federal court litigation, drafting orders and opinions, and assisting with other tasks as assigned by the Judge. The initial term will be for one year with the possibility of extending to a second year. The starting salary is commensurate with qualifications and work experience.

**About the Court**

The United States Bankruptcy Court for the Northern District of Illinois is located in Chicago, Illinois, with a divisional office in Rockford, Illinois. The Court has ten judges in Chicago and one judge in Rockford.

**Qualifications**

Applicants must have an exceptional academic record and strong research, writing and analytical skills. Preference will be given to applicants with a demonstrated interest in bankruptcy law as evidenced by completion of bankruptcy or other relevant commercial courses in law school, experience as a law clerk or extern for a judge, or practice in the bankruptcy field. Applicants must be admitted to the bar of a state, territory, or federal court or plan to sit for a bar exam.

**Additional Information**

Applicants must be U.S. citizens or eligible to work in the United States. The selected candidate must satisfactorily complete a criminal background investigation as a condition of employment. Direct deposit is required for employee salary compensation which is paid bi-weekly. Relocation expenses will not be paid.

**How to Apply**

Please submit the following—**cover letter, resume, two letters of recommendation, writing sample, and law school transcript**—through the United States Courts Online System for Clerkship Application Review (OSCAR) program at [www.oscar.uscourts.gov](http://www.oscar.uscourts.gov). Materials sent to chambers will not be considered.

Only applicants who are selected for interviews will be contacted. Interviews will be held over videoconference or telephone, and will not be conducted in-person.

The United States Bankruptcy Court reserves the right to amend the conditions of this job vacancy announcement, or to withdraw the announcement at any time without prior written or other notice.

Any inquiries about this job posting can be addressed to the Human Resources Office, 312-435-5756.

**The United States Bankruptcy Court is an Equal Opportunity Employer.**